

# Section A Scenario 3



The addressee on the utility bill (Water/Electricity/Towngas/Piped LPG) is the **student-applicant's relative other than his/her parents or grandparents (Type B\*)**

## Required Address Proofs for Section A

1. Utility Bill (Water/Electricity/Towngas/Piped LPG) Issued within 3 Months



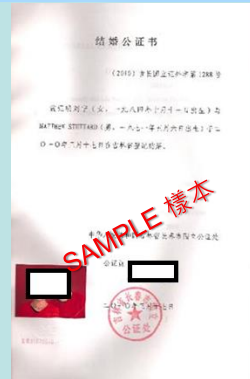
3. Declaration/Oath made by the Applicant\* via the Home Affairs Department (HAD)



4. Document/letter Issued to the Student-applicant by Designated Government Departments/Authorities\* within 3 Months



## 2. Relationship Proof with the Addressee of the Utility Bill (e.g. Birth/Marriage Certificate)



## 5. Self-declaration on iHostel Application Form

**Self-declaration on the Authenticity of the Address Submitted**

I hereby declare that the address submitted in this hall application form is my usual residence at which I have continuously lived for at least 6 months and will continuously live for the next 12 months. I understand that if I knowingly make any false statement in my application, I will be **liable for the University's disciplinary actions and criminal prosecution**. I agree that the Student Affairs Office has the entire right to request other information/documents or conduct any necessary investigation to verify my hall application at any time.

\* Type B - Declaration/Oath made by the student-applicant: If the relative refuses to sign the Declaration Form as required, Declaration/Oath made by the student-applicant via the Home Affairs Department (HAD) shall be accepted. The student-applicant should use the template which can be downloaded from the iHostel Application Form and Hall Management Section's website.

# Please refer to the application guidelines (Page 43) for the 6 designated Government Departments/Authorities.

## Section A Scenario 3



The addressee on the utility bill (Water/Electricity/Towngas/Piped LPG) is the **student-applicant's relative other than his/her parents or grandparents (Type B\*)**

Template can be downloaded from the Hall Management Section's website and the iHostel Application Form.

### Declaration/Oath made by the Applicant via the Home Affairs Department (HAD)

CONFIDENTIAL (機密文件)



Standard Template for Declaration with HAD (for Hall Application Purpose)

To: Student Affairs Office, the EdUHK

I \_\_\_\_\_ (Name of Applicant), am residing at  
" \_\_\_\_\_ (address)".

I hereby declare that I have continuously lived with \_\_\_\_\_ (Name of Inhabitant and Addressee of the utility bill) in the address submitted for **AT LEAST 6 MONTHS** from \_\_\_\_\_ (dd/mm/yyyy) to \_\_\_\_\_ (dd/mm/yyyy) and **I will continuously live with** \_\_\_\_\_ (Name of Inhabitant and Addressee of the utility bill) **in the address submitted for the NEXT 12 MONTHS**. I UNDERSTAND THAT IF I KNOWINGLY MAKE ANY FALSE STATEMENT, IRRESPECTIVE OF THE RESULT OF THE HALL APPLICATION SUBMITTED BY ME, I WILL BE LIABLE FOR CRIMINAL PROSECUTION.

民政事務總署-聲明書標準樣本 (作宿舍申請用途)

致：香港教育大學 學生事務處

本人 \_\_\_\_\_ (申請人姓名)，現居住在  
「 \_\_\_\_\_ (住址) 」。

本人謹此聲明與 \_\_\_\_\_ (帳單收件人兼同住者姓名) 於 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日至 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日期間，一同連續居住在上述地址不少於 **6個月**，並於未來 12個月與 \_\_\_\_\_ (帳單收件人兼同住者姓名) 居住在上述地址。本人明白，若果本人故意作出任何虛假陳述，無論申請人最終的申請結果為何，本人將會受到刑事起訴。

# Section A



# 住址證明示例 Examples of Address Proofs

## A. For Local Students

## EXAMPLES

### 1. A Bill Issued by a Utility Company (Water/Electricity/Towngas/Piped LPG)



Not a bill issued by a utility company

2018年1月至3月季度應收地稅及地租通知書  
JANUARY TO MARCH QUARTER 2018 DEMAND FOR RATES AND GOVERNMENT RENT

賬目編號 ACCOUNT NUMBER: 180117  
於右示日期自動轉帳 PAYMENT TO BE MADE BY AUTOPAY ON: 31/01/2018  
應繳總額 TOTAL AMOUNT DUE: \$2,609.00

註冊繳款人姓名及通訊地址: TUEN MUN NT  
物業單位地址或名稱: 屯門

估價編號 ASSESSMENT NUMBER: TUEN MUN  
物業資料查詢編號 PIO ENQUIRY CODE

估價類別 RATES	應繳稅額可免 RATABLE VALUE (RV)	稅額 AMOUNT
有租期 PERIOD	0.04	2,256.00
ODD CENTS B/F	0.00	1,000.00
RATES CONCESSION FOR JAN - MAR 2018	0.06CR	0.06CR
小計 SUBTOTAL		\$2,610.00
以優惠利率計息 5.0% 優惠		0.00
應繳稅額應收		\$2,610.00
政府租金 GOVERNMENT RENT	應繳稅額可免 RATABLE VALUE (RV)	稅額 AMOUNT
有租期 PERIOD	0.29	1,353.60
ODD CENTS B/F	0.00	0.89CR
小計 SUBTOTAL		\$1,353.00
應繳稅額應收		\$1,353.00
應繳總額 TOTAL AMOUNT DUE		\$2,609.00

繳款日期 LAST DAY FOR PAYMENT: 31/01/2018  
應繳總額 TOTAL AMOUNT DUE: \$2,609.00  
應繳日期 LAST DAY FOR PAYMENT: 31/01/2018  
應繳總額 TOTAL AMOUNT DUE: \$2,739.00

18011-7  
C.R.C. 101



A bill issued by CLP

CLP 中電

住宅電費 Residential Tariff

應繳總額 \$1,200.00

應繳總額 \$2,166.23 + 應繳總額 \$1,274.58 - 應繳總額 \$5,670.81 = 應繳總額 \$620.00

Due Date: 29-02-24

Energy Charge: \$2,166.23  
Fuel Cost Adjustment: \$1,274.58  
Others: -\$5,670.81

應繳總額 \$620.00

Due Date 29-02-24

Thank you for your payment

# Section A



## 住址證明示例

### Examples of Address Proofs

## A. For Local Students

## EXAMPLES

2. Date of Issuance should be WITHIN 3 months from the time of application (e.g. Application period for Round 1, 2024/25: 26 April 2024 to 5 May 2024)



住宅用電  
發單日期 (日-月-年)  
**17-12-23**  
Date of issuance: 2023/12/17  
(Beyond 3 months)

CLP 中電 | 120 週年

住宅用電  
發單日期 (日-月-年)  
17-12-23

總計 \$1,220.00

繳款限期 17-12-23

總額 \$604.45

轉數快 繳款

2023年12月17日  
電力供應有限公司  
0.37 呎



住宅用電  
發單日期 (日-月-年)  
**20-02-24**  
Date of issuance: 2024/2/20  
(within 3 months)

CLP 中電

住宅用電  
發單日期 (日-月-年)  
20-02-24

Residential Tariff  
Bill issued on (2018M-F)

總額 \$620.00

繳款限期 29-02-24

轉數快 繳款

2024年2月20日  
電力供應有限公司  
0.37 呎

# Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

3. Only the service/supply address listed on the utility bill will be considered as a valid address for hall application and it must be identical to the address submitted in iHostel System.



**Service Address:**  
Flat E, 20/F,  
Siu Ming Court,  
Kowloon

**Mailing address**

**Service address**

**SAMPLE 樣本**

**If the service/supply address is not identical with the address submitted in iHostel System for hall application, hall points will be forfeited**



**Service Address:**  
Flat 01, 11/F,  
Chan Tai Mansion,  
Kowloon

**Mailing address**

**Service address**

**SAMPLE 樣本**

**The service/supply address is identical with the address in iHostel Application**

(a) The address transferred from the Banner System; or  
(b) The address inputted manually by the applicants during the application period.  
Otherwise, the hall point in Section A will be forfeited.

**Extracted from iHostel System**

**Home Address\***

Flat 01, 11/F,  
Chan Tai Mansion,  
Kowloon.

(a) The address transferred from the Banner System; or  
(b) The address inputted manually by the applicants during the application period.  
Otherwise, the hall point in Section A will be forfeited.

**Extracted from iHostel System**

**Home Address\***

Flat 01, 11/F,  
Chan Tai Mansion,  
Kowloon.

# Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

4. Attach RELATIONSHIP PROOF if name of the addressee is NOT SHOWN on the supporting document or NOT MATCHING with the name on EdU Card



**CHAN BA BA PETER**  
九龍藍田  
教大邨教育樓1樓A室

Name on the address proof does not match with the name of applicant "Chan Tai Man"

Water Supplies Department  
每日標準水10公升  
CHAN BA BA PETER  
九龍藍田  
教大邨教育樓1樓A室

用戶編號: 1234 1234 123  
上水繳款日期: 14/03/2022  
上水繳款金額: \$134.00  
管理費金額: \$0.00  
學額金額: \$0.00  
合額付款金額: \$0.00

CHAN BA BA PETER  
九龍藍田  
教大邨教育樓1樓A室

CHAN BA BA PETER  
九龍藍田  
教大邨教育樓1樓A室

Student  
The Education University of Hong Kong  
CHAN TAI MAN  
陳大文  
Undergraduate (FT)  
ASB079  
Lib No: 1234 5678 9123 4567  
Valid Thru 31 Aug 25

Applicant: Chan Tai Man

Name on the address proof does not match with the name of applicant e.g. Name of parents



Water Supplies Department  
每日標準水10公升  
CHAN BA BA PETER  
九龍藍田  
教大邨教育樓1樓A室

用戶編號: 1234 1234 123  
上水繳款日期: 14/03/2022  
上水繳款金額: \$134.00  
管理費金額: \$0.00  
學額金額: \$0.00  
合額付款金額: \$0.00

CHAN BA BA PETER  
九龍藍田  
教大邨教育樓1樓A室

CHAN BA BA PETER  
九龍藍田  
教大邨教育樓1樓A室

BIRTHS AND DEATHS REGISTRY, HONG KONG  
CERTIFIED COPY OF AN ENTRY IN A REGISTER OF BIRTHS  
YI245678  
1 JANUARY 2000  
ABC HOSPITAL  
TAI MAN  
大文  
MALE  
CHAN, BA BA PETER  
陳巴巴  
2 FEBRUARY 2000  
STORIED ( LAL, TAI NGAI )  
DISTRICT HOIIPPANG  
LEE, TAI NGAU  
李麗芝  
A registered midwife  
A123456

Student  
The Education University of Hong Kong  
CHAN TAI MAN  
陳大文  
Undergraduate (FT)  
ASB079  
Lib No: 1234 5678 9123 4567  
Valid Thru 31 Aug 25

Applicant: Chan Tai Man

Name, if any (如有的話)  
TAI MAN  
大文  
Surname and name of father  
CHAN, BA BA PETER  
陳巴巴  
Showed the relationship between "Chan Ba Ba Peter" and the applicant "Chan Tai Man"

RELATIONSHIP PROOF e.g. Birth certificate

# Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

5. Address should be shown in Full-size (whole page)  
 Cropped, partial documents and envelope are not accepted



Address shown on the envelope

Address shown on the envelope

No address shown in supporting document



Address should be shown on a full page document



# Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

5. Address should be shown in Full-size (whole page)  
 Cropped, partial documents and envelope are not accepted



SAMPLE 樣本



SAMPLE 樣本

Provision of partial document(s)

Date of issuance NOT shown on the supporting document



All information in the supporting documents should be displayed



SAMPLE 樣本



## Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

#### 6. Appropriate way to protect your personal information for verification



水務署  
Water Supplies Department  
付款通知書 每日僅水10公升  
CHAN SIU MING  
新界支線  
教大花園教職員大樓A室

繳款單編號	12341234123
應繳總額	\$1234.00
在此日期或之前繳付	05/09/2022

發出日期: 13/08/2022

**SAMPLE 樣本**

All information is blurred/hidden;  
Just showed the name of the addressee,  
residential address and the date of issuance

香港電燈有限公司  
The Hongkong Electric Co., Ltd.  
港燈  
HK Electric

陳小明  
CHAN SIU MING PETER  
教大島教育灣  
教育村100號  
2字樓

賬戶號碼  
1231231231

賬單日期  
31/03/2024

「住宅供電」收費  
用電期由 20/09/2022 至 19/10/2022 (29日)

上次讀數	上次讀數	度數
[blurred]	[blurred]	[blurred]

Information hidden

本期收費

基本電費		
燃料調整費:		
20/09/2022-30/09/2022	209 度 x 每度 27.3 仙	57.00
01/10/2022-19/10/2022	440 度 x 每度 34.5 仙	151.80
特別折扣	每度 -1.0 仙	-4.40
政府電費紓緩計劃		-4.40
政府電費補貼		-4.40

賬目總覽

上期賬單總數	
本期收費	
總數	
撥入下月賬款	
請付此賬	

Information blurred

「轉數快」二維碼

此單現已到期，請即繳付

Students may blur or hide the unnecessary  
information/ data that they do not want to  
expose; name of the addressee and the date of  
issuance should be clearly showed on the  
supporting documents