

THE EDUCATION UNIVERSITY OF HONG KONG

STUDENT AFFAIRS OFFICE

Application Guidelines for Summer Storage 2022

I. Eligibility

- Current residents who have received a **hall place offer for Whole Year or Semester 1 Residence** in the residential year of 2022/23 **AND** have **settled the 1st installment** of hall fee for 2022/23 are eligible to apply for Summer Storage 2022.
- Residents who will be joining immersion or exchange programme during the Semester 1 of Academic Year 2022/23 are not eligible to apply.
- Luggage should be stored in the hall where the applicant resides during the residential year of 2022/23.

II. Application Period

- Application for Summer Storage 2022 will be opened **from 11 May 2022, 09:00 to 2 June 2022, 12:00**.
- Applicants are required to submit their applications to respective Hall Management Office(s) (HMOs).
- The application form is available for access via the website of Hall Management Section of Student Affairs Office (https://www.eduhk.hk/sao/info/student_halls/summer_storage/). Successful application is subject to storage space availability.

III. Storage Period, Size and Charge

- Summer Storage period is **from 11 May 2022, 09:00 to *5 September 2022, 17:00**. Each resident can store **2 cartons in maximum**. Size of each carton will be restricted to **60 x 46 x 46 cm, OR maximum volume of carton(s) with no more than 0.254m³**.
- A carton larger than 60 x 46 x 46 cm will be considered as 2 cartons.
- The Summer Storage charge is HK\$100 per carton and should be paid by Octopus Payment Machine (OPM). **No cash is accepted by HMOs or the Student Affairs Office (SAO).**
- The **payment record of 1st installment of hall fee for 2022/23** and the original **OPM receipt** must be submitted, together with the **signed Undertaking of Summer Storage 2022**, to corresponding HMO before placing the carton(s) into the store room. No carton can be stored without submitting any one of the aforementioned documents.
- All items for storage should be stored in box(es) or case(s). Seal them properly.
- Verify the number of boxes or cases stored.
- Application is on the basis of first-come-first-served, and subject to storage space availability. Application will not be accepted if the store room has been fully occupied.
- Perishable or valuable items, and prohibited items specified in the Residential Regulations are not allowed to be stored.
- All information provided in Summer Storage application should be accurate. Provision of false information may lead to disqualification of the application and/or disciplinary action.

