

THE EDUCATION UNIVERSITY OF HONG KONG

STUDENT AFFAIRS OFFICE

Application Guidelines for Summer Storage 2021

**Notes: The start date for the mass check-in period for Semester 1, 2021/22 is subject to change due to the latest development of the COVID-19 pandemic. Please stay tuned to the latest announcement.*

I. Eligibility

- Current residents who have received **hall place offer for Whole Year or Semester 1 Residence** in residential year 2021/22 **AND** have **settled the 1st installment** of hall fee 2021/22 are eligible to apply for Summer Storage 2021.
- Residents who will be joining immersion or exchange programme during the Semester 1 of Academic Year 2021/22 are not eligible to apply.
- Luggage should be stored in the hall where the applicant resides during residential year 2021/22.

II. Application Period

- Application for Summer Storage 2021 will be opened **from 12 May 2021, 09:00 to 4 June 2021, 12:00.**
- Applicants are required to submit their applications to respective Hall Management Office(s) (HMOs).
- The application form is available for access via the website of Hall Management Section of Student Affairs Office (https://www.eduhk.hk/sao/info/student_halls/summer_storage/). Successful application is subject to storage space availability.

III. Storage Period, Size and Charge

- Summer Storage period is **from 12 May 2021, 09:00 to *1 September 2021, 17:00.** Each resident can store **2 cartons in maximum**. Size of each carton will be restricted to **60 x 46 x 46 cm**, OR **maximum volume of carton(s) with no more than 0.254m³.**
- A carton larger than 60 x 46 x 46 cm will be considered as 2 cartons.
- The Summer Storage charge is HK\$100 per carton and should be paid by Octopus Payment Machine (OPM). **No cash is accepted by HMOs or the Student Affairs Office (SAO).**
- The **payment record of 1st installment of hall fee 2021/22** and original **OPM receipt** must be submitted, together with the **signed Undertaking of Summer Storage 2021**, to

corresponding HMO before placing the carton(s) into storage room. No carton can be stored without submitting any one of the aforementioned documents.

- All items of storage should be stored in box(es) or case(s). Seal them properly.
- Verify the number boxes or cases stored.
- Application is on the basis of first-come-first-served, and subject to storage space availability. Application will not be accepted if the storage room has been fully occupied.
- Perishable or valuable items, and prohibited items specified in the Residential Regulations are not allowed to be stored.
- All information provided in Summer Storage application should be accurate. Provision of false information may lead to disqualification of the application and/or disciplinary action.

IV. Collection of Stored Items

- A service charge of HK\$50 each time is levied for retrieval of stored items during the storage period. **No cash is accepted by HMOs or SAO.**
- Residents **must collect** all stored items **by *1 September 2021, 17:00**. HMO reserves the right to dispose of all uncollected luggage(s) after *1 September 2021.
- Students who wish to extend their Summer Storage period beyond must write to and seek approval from the SAO with justifications and supporting documents, if any, at least 3 working days in advance by emailing to shostel@eduhk.hk
- Extra charge with daily rate of HK\$5 per carton will be levied on students whose luggage is stored beyond **the Summer Storage period**, which should be paid by OPM. No cash is accepted by HMOs or SAO.

V. Enquiry

For enquiries, please contact the HMOs:

- Northcote Hall 2948-6912 / nhoffice@eduhk.hk
- Grantham Hall 2948-6917 / gh@eduhk.hk
- Robert Black Hall 2948-6922 / rbh@eduhk.hk
- Jockey Club Student Quarters 2948-6927 / jcsq@eduhk.hk