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## Access to ACVP

- The University will issue and upload the electronic version of award certificates to <u>ACVP</u>
   website (https://www.acvp.hk/) for graduates within one month after the certificate
   distribution date for all four graduation dates.
- Graduates can activate their ACVP account to access their credentials once the
  electronic version of award certificates are uploaded to the website by the University.

  (Please refer to How It Works and Help Centre videos on the ACVP website for
  guidelines and procedures).
- 3. Graduates can have full control to and share their credentials with future employers or educational institutions for further study via QR codes, URLs or PDF files generated from ACVP. Third parties employers or educational institutions can access the credential on ACVP via the above mentioned methods. Sharing parameters are defined by the graduates on their own preferences.
- 4. In contrast, gradautes may "Deactivate account" anytime via ACVP whenever needed. However, gradautes are to be reminded that "Deactivate account" service on ACVP is non-reversible and non-revocable. No make-up request to the University will be entertained. Once an account is deactivated, all the linked account(s) credentials on ACVP will be removed and will not be activate or allowed to re-uploaded the credential(s) again. You MUST think carefully before executing the Deactivate decision.

## **Enquiry**

For general enquiries about the schedule for uploading credentials to ACVP, please contact <a href="mailto:arracvp@eduhk.hk">arracvp@eduhk.hk</a>

For technical enquiries about the login and opt-out form, please contact helpdesk@ocio.eduhk.hk

For enquiries about the use of ACVP, please refer to How It Works and Help Centre on the

## **Example of Sharing Credentials**

Share Credentials				1 credential s	elected
Sharelink Name					
Share to employer A					
Set Maximum Number of Views		Maximum	3 🗘	view(s)	
Set Expiry Date		01 Jan 20	022		m
, ,					
Allow Visitors to Download					
	Cano	eel	С	reate Sharelin	k

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