

# 忙而不亂

**Busy yet not chaotic**



忙亂皆因舉目難?! 沒有異象，民就放

肆

香港學界僕人領袖團契

溫家傑校長

2023.11.11

# 忙而不亂 **Busy yet not chaotic**

個人和團隊：**缺乏專注，太多緊急事務**

Individual and the team: **Lack of focus, too many urgent stuffs**

1. **缺乏組織能力**：任務和細節容易混亂
2. **時間管理不當**：太多的事情要處理
3. **缺乏優先級**：無法確定哪些任務是最重要的
4. **過度承諾**：無法合理地分配時間和資源



**Busyness**

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相關領袖素質及能力：

Relevant leadership qualities and abilities :

遠見、願景、使命、價值觀、精誠、方向

Foresight, Vision, Mission, Values, Entheos, Direction

例行事項、管家、冒險精神、直覺

Routine, Stewardship, Risk-taking, Intuition

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Business

1. 舉目上主、聖靈導引
2. 願景引導、優化優先級
3. 洞察力引導、目標為本  
適應變化

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Business

## 1. 舉目上主、聖靈導引

- 得力在乎平靜安穩  
(e.g. 心靜、休息、安靜聆聽才作決定、有規有序, etc)
- 盼望  
(e.g. 事情總會過去?!The best is yet to come, )

歌詞  
M  
V

同心圓  
同心圓

祢是我神



sick leave

Date	6/11 (M)	7/11 (T)	8/11 (W)	9/11 (Th)	10/11 (F)
Week	Mon	Tue	Wed	Thu	Fri
早會		kp Cheng	SW	SW Mok	Ev Li
1		Meeting	Mui WS BRE	(Lee WY) WY Long	8-20 am meeting with [redacted]
2		meeting	LF Tai		
Recess					
Reading time			Yw Kwok		
3			Yw Kwok Emily		Athletic meet meeting 608
4		Ev Li	KH Kong		
Lunch			vip ws		
5		SM Wan	CL Lam		KL Wong
6		Meeting	HY Lee		WY Wong
Break					
7		VA VA KH Cheng	CE Lee	HY Lee	WT Kan
8				ST Fuk	
Break			vip ws		
ECA and meeting			4th Staff meeting + Athletic Meet Briefing		
Daily routine	Prayer Reading Planning Fax/Letters/EDB circular / Email Patrolling Review	Prayer Reading Planning Fax/Letters/EDB circular / Email Patrolling Review	Prayer Reading Planning Fax/Letters/EDB circular / Email Patrolling Review	Prayer Reading Planning Fax/Letters/EDB circular / Email Patrolling Review	Prayer Reading Planning Fax/Letters/EDB circular / Email Patrolling Review

11/11 (Pm)  
12/11 (Q)

個人訓練  
團訓  
(27/11)

女  
員  
高  
級  
員  
會  
合  
作  
匯  
談  
+  
晚  
會  
等  
事

1615-1730			4th Staff meeting + Athletic Meet Briefing		
routine	Prayer	Prayer	Prayer	Prayer	Prayer
	Reading	Reading	Reading	Reading	Reading
	Planning	Planning	Planning	Planning	Planning
	Fax/Letters/EDB circular / Email	Fax/Letters/EDB circular / Email	Fax/Letters/EDB circular / Email	Fax/Letters/EDB circular / Email	Fax/Letters/EDB circular / Email
	Patrolling	Patrolling	Patrolling	Patrolling	Patrolling
	Review	Review	Review	Review	Review

1 MC

Staff MC meeting

1 MC

Staff MC meeting



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Business

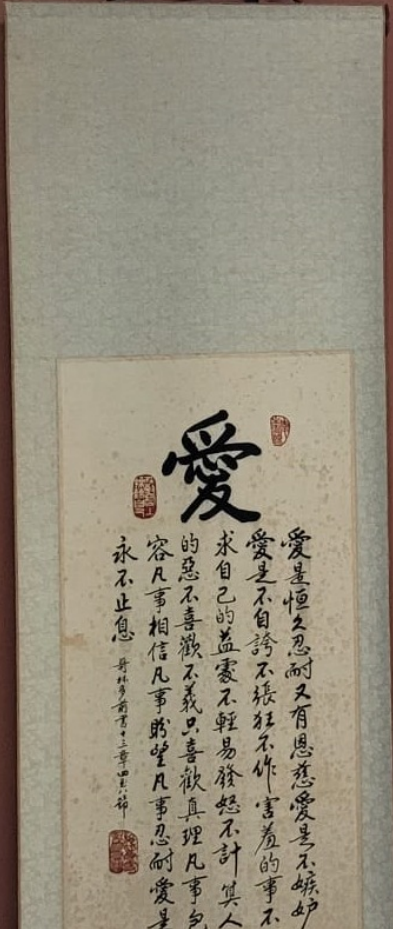
## 2. 願景引導、優化優先級

- 眼目提示、不時檢視

(e.g. 口號、標題、周年計劃：疫情、新周期, etc.)

- 連繫願景/以終為始、選擇取捨

(e.g. 學生安全及健康一覽表、姊妹計劃、參加大學研究, etc.)



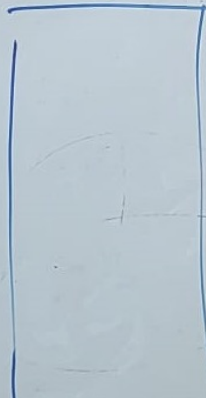
只要相信  
萬定能飛

Healthy Campus · Learning Community · Serving School.  
身怡寧 · 志篤學 · 心懷天下



策略  
Strategies

Target  
(Objective)



Expected Outcome + Evaluation  
(measurable / observable success criteria)



主思滿溢







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### 3. 洞察力引導、目標為本 適應變化

- 細心分析、先計劃後行動  
(e.g. 上周突發事情、陸運會解難、處理投訴)
- 本質了解、多重方案  
(e.g. 音樂劇的危機)

