

Research Assistant I (Half-time) (Ref: 2401290)
Department of Social Sciences and Policy Studies

Project title: Supporting Departmental Research Activities

The appointee will provide a full range of research, learning and teaching, and knowledge-transfer support to the department, such as assisting in collecting and compiling data, analyzing data, reviewing literature, writing reports, and performing other related duties as assigned. The appointment will be for a period of approximately 12 months.

Applicants should have a Master's degree in Social Sciences or related disciplines with skills in qualitative/quantitative data analysis, education material production and computer literacy (i.e. MS Word, Excel, Chinese word processing, database creation and management). They should have a good command of English and Chinese and be able to work independently with good planning, organization and interpersonal skills.

Salary will be commensurate with qualifications and experience.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **21 November 2024**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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