

Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. Celebrating its 30th anniversary in 2024, the University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.

The University has an academic/teaching staff strength of about 450 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 15 academic departments, as well as a number of University-level research centres and Faculty-level research and professional development centres and academies. For more information about the University, please visit <http://www.eduhk.hk>.

We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.

Associate Director Office of the Chief Information Officer

The appointee will assist the Chief Information Officer (CIO) in overseeing the University-wide Information and Communication Technology (ICT) infrastructure and services as well as information systems and application development. He/she is required to discharge duties including (1) leading EdUHK through the digital transformation journey to become more efficient, innovative, and creative in its administrative, learning and teaching, and research activities through planning, liaising and coordinating with different stakeholders; (2) assisting in the formulation, implementation and review of IT environment, IT-related policies, standards and procedures, IT strategy, IT budget planning and other strategic initiatives in support of the vision and development of EdUHK; (3) coordinating the different teams within the Office of the Chief Information Officer (OCIO) to ensure collaboration and appropriate division of labour in order to achieve synergy and to increase productivity; (4) overseeing the operations of the OCIO, which include user support, network and infrastructure, application development, quality management and generation of results; and (5) assisting in the planning and allocating resources for different operations including support for students, EdUHK and the OCIO, (6) and any other duties as assigned by the CIO.

Applicants should have a recognized degree and relevant professional qualifications; substantial senior management experience in sizable organizations; good knowledge in all aspects of technology such as network, servers, database and application development; strong leadership; excellent interpersonal and communication skills to work with members of University-level committees, government officials and stakeholders of the University; proficiency in both written and spoken English and Chinese (including Putonghua); and preferably with in-depth understanding of IT in Education and diversified IT requirements to support teaching, learning and research in the tertiary education sector.

Application Process:

The University is being represented in this search by ConnectedGroup. Interested candidates should submit their full curriculum vitae, a cover letter outlining their qualifications and experience, and any other relevant documents to Bonnie Chan, Associate Director, Head of Technology and Contracting & Payroll Services by email at bonnie.chan@connectedgroup.com.

Review of applications will start from early August 2024 and will continue until the post is filled.

Join us in shaping the future of our University and making a meaningful impact on our community.

Attractive and competitive remuneration will be offered to suitable candidates. Salary will be commensurate with qualifications and experience. Initial appointment will be made on a fixed-term contract [applicable to internal and external successful candidates]. Re-appointment thereafter will be subject to satisfactory performance and mutual agreement. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 15% of the basic salary), leave, medical and dental benefits, and where applicable, housing benefits.

Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

EdUHK is an Equal Opportunities Employer.

