

Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. Celebrating its 30th anniversary in 2024, the University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.

The University has an academic/teaching staff strength of about 450 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 15 academic departments, as well as a number of University-level research centres and Faculty-level research and professional development centres and academies. For more information about the University, please visit http://www.eduhk.hk.

We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.

Project Manager (Ref: 2400770) Department of Science and Environmental Studies

The appointee will participate in a school-based support project aimed to develop primary and secondary teachers' capacity to promote STEM/STEAM education in their schools. He/She will assist in coordinating the whole project to ensure adequate support is provided to the school partners, liaising with stakeholders internally and externally, supervising staff, evaluating the project, and writing reports. The appointment will be for a period of about 12 months.

Applicants should have a Bachelor's Degree in Education, Science, or related disciplines with substantial work experience in tertiary institutions and schools (primary or secondary), preferably not less than 12 years of post-qualification working experience. They should have sound knowledge in curriculum development and instructional design. They should have excellent interpersonal, language (written and verbal) and management skills. They should also be good team players, attentive to details, highly self-motivated and able to work under pressure. Experience in managing school-based support projects offered by tertiary institutions in school networking projects and teaching experience in either primary or secondary schools will be an advantage.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and medical benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the <u>online</u> <u>application form</u> and upload a full CV. **Review of applications will start from 1 August 2024, and <u>will continue until the post is</u> <u>filled</u>. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <u>http://www.eduhk.hk/jobsopp/index.php?glang=en</u>.**

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <u>http://www.eduhk.hk</u>.

EdUHK is an Equal Opportunities Employer.

