

Teaching Assistant (Ref: 2400496) Department of Health and Physical Education

The Department of Health and Physical Education at The Education University of Hong Kong is seeking inspirational and energetic candidates for the position of Teaching Assistant to support its growing scope of learning and teaching initiatives. This is an exciting opportunity for those who wish to be part of a committed and enthusiastic team eager to develop a career in higher education.

The successful applicant will join a team of highly qualified educators to deliver a variety of learning and teaching activities. Responsibilities mainly include (i) to assist in various teaching activities (e.g. tutorials sessions, in-class case discussions, provide support to fieldworks/trips, practicum, workshops, on-site technical support to lectures where necessary, etc.); (ii) to assist in the preparation of course materials and administration; (iii) to provide supervisory and pastoral support to students; and (iv) to invigilate examination and mark assignments. The appointment will be for 12 months with the possibility of renewal subject to mutual agreement.

Applicants should have a Bachelor's degree in health-related disciplines, preferably a professional qualification in outdoor education and play therapy, with some experience in organizing student activities and providing teaching support in experiential learning in play. They should be proficient in both English and Chinese. They should also be self-motivated, and well-organized, have good interpersonal and communication skills, be able to work independently and collectively as good team members, and have the ability to work under pressure. Those with experience in providing teaching support in tertiary institutions will have advantages.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and outpatient medical benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the <u>online application form</u> and upload a full CV. **Review of applications will start from 6 June 2024, and <u>will continue until the post is filled</u>. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.**

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at http://www.eduhk.hk.



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