

香港教育大学
签证申请须知

如申请人须申请来港学生签证，请提供以下文件：

1. 填妥“[来港就读申请表](#)”（ID995A）内所有有关部份，**签妥**每页，并贴上近照。申请表格可从香港入境事务处网页：www.immd.gov.hk 下载（表格→签证→就读→学生）。填表前，请先细阅“[来港就读入境指南](#)”。请参考环球事务处网页的[样本](#)，填妥后请寄**原件**（有亲笔签名的文件）；
2. 香港教育大学录取信**复印件**（全部页数）；
3. 身分证及户籍证明或常住人口登记卡**复印件**；
4. 旅行证件**复印件**，其内应载有申请人的个人资料、照片、有效期、签署及任何可返回原居地的签证详情：
 - 4.1 内地同学旅行证件为**往来港澳通行证**；内地同学若尚未获发通行证，请先提交签证申请，再申请通行证。已有通行证的同学请检查你的通行证有效期是否足够覆盖你的毕业日期。若通行证有效期不足，请马上更换你的通行证，更新后不需要提供新的通行证副本，只须入境时出示即可；
 - 4.2 台湾同学旅行证件为**护照**；
 - 4.3 澳门同学旅行证件为**澳门居民往来香港特别行政区旅游证**（灰簿）；
5. 申请人的经济状况证明**复印件**（如银行月结单、储蓄账户存折等，存款金额无须冻结，主要证明足以支付一年在港的费用便可。）如经济状况证明属于申请人父母任何一方或亲友，请附上关系证明文件（如户口簿，出生证明等）及“[经济证明保证书](#)”保证他会全数支付申请人在港就读时所需费用，并附有账户持有人签字；
6. 请细阅“[收集个人资料声明及私隐政策](#)”，并于签妥声明后寄回**原件**；
7. 如申请人曾经更改姓名，**必须**提供有关户口簿**复印件**以作证明，并在申请表 ID995A 第四页勾选正确的栏目及填曾用名；
8. 如欲申请受养人来港居留，请自行向香港入境事务处申请，请参阅香港入境事务处网页：https://www.immd.gov.hk/hkt/services/visas/residence_as_dependant.html#secondTab。
9. 如申请人现时持有其他香港签证，申请人必须签妥“[旧签证注销声明书](#)”，若有任何疑问可联络环球事务处同事咨询相关事宜。
10. 提交签证材料期限
11月以前收到录取通知书：请在录取通知书发出之日起**1周内提交签证申请材料**。
11月或之后收到录取通知书：请**尽快提交申请材料**。迟交签证材料有可能延误来校报到时间。

请不要将以上任何文件钉起来。请将签妥之“**来港就读申请表**”（ID995A）之**原件**及所需文件以速递寄至本校（在香港的申请人亦请使用速递或邮政挂号），同学必须自行承担寄失之风险，本处将不负责同学于任何原因下寄失之文件，敬請留意。关于快递的进度，请同学自行与快递公司联络，**本校环球事务处会在收到你的签证申请后与你确认收悉**，请耐心等待。

邮寄地址如下：

香港新界大埔露屏路 10 号
曹贵子基金会大楼 A-G/F-09 室
香港教育大学环球事务处
张瑾小姐收
(联系电话: 852-2948 7654)

注：部分快递公司可能会因应本校地区而收取附加费用，请申请人于投递时先向快递公司查询，以免快递延误。

本校环球事务处收到学生签证申请之后，将交予香港特区入境事务处处理，审批需时最少六至八星期。当申请人已向教务处呈交所有学历文件，并符合本校的要求之后，环球事务处会将已批出的学生签证发给申请人。处理学生签证的费用为港币 530，同学将于入读后收到由财务部发出的缴款通知。请留意，当本处开始处理同学的申请，此费用概不退还。关于申请来港就读签证详情，请参阅环球事务处网站：https://www.eduhk.hk/gao/sc/page_content.php?level=3&id=29 或联络环球事务处（电话：(852) 2948 7654；电邮：stuvisa@eduhk.hk）。

香港教育大学
教务处入学、注册及学务规划组

The Education University of Hong Kong
Notes for Visa Application

Please submit the following documents for student visa application:

1. An application form for “[Entry for Study in Hong Kong](#)” (ID995A) with relevant parts duly completed and **signed**. A passport-sized photo has to be affixed to the form properly. Please read through the “Guidebook for Entry for Study in Hong Kong” before filling in the application form. Form and the guidebook can be downloaded from the website of the Immigration Department of Hong Kong Special Administrative Region (HKSAR) at <http://www.immd.gov.hk/eng/forms/hk-visas/study.html>. You may refer to [the sample on GAO website](#). Please submit the **ORIGINAL application form with your signature**.
2. A copy of the admission offer letter (all pages) issued by the University;
3. Photocopies of the applicant's travel document (e.g. passport, Identity Card) containing the personal particulars, photo, passport validity, signature and details of any re-entry visa held (if applicable);
4. Evidence of the applicant's financial standing (e.g. photocopies of bank statements, saving account passbooks, tax receipts and employment certificates). If evidence of financial standing belongs to the applicant's parents, [letter of undertaking](#) needs to be submitted to indicate his/her full support for the expenses of applicant's study in Hong Kong.
5. Please read through the [Personal Information Collection Statement and Privacy Policy Statement](#). Please submit the ORIGINAL statement with your signature.
6. If your dependants would like to join you for residence in the HKSAR, please submit the application(s) to Hong Kong Immigration Department directly on your own. For details, please visit Hong Kong Immigration Department website at https://www.immd.gov.hk/eng/services/visas/residence_as_dependant.html#secondTab.
7. Submission deadline:
Offers made before November: Please submit visa application materials **within 2 weeks from the issuance date of the admission offers**.
Offers made in November or after: Please submit visa application materials **as soon as possible**.

Please do not staple any of the documents. Please submit the **signed ORIGINAL** Application Form for Entry for Study in Hong Kong (**ID995A**), together with **photocopies** of all necessary supporting documents to the Global Affairs Office (GAO) **by courier**. Please note that GAO will not be responsible for any undeliverable mail from your side. Please check with the courier service provider to track your shipment. GAO will notify the applicant once the application forms are received.

Mailing address:

Attn: Ms Jin Zhang
Global Affairs Office
The Education University of Hong Kong
Room 09, G/F, Cho Kwai Chee Foundation Building (A-G/F-09)
10 Lo Ping Road, Tai Po
New Territories, Hong Kong SAR
Tel: (852) 2948 7654

Please note that once the visa application is being processed by GAO, the visa processing fee, which is HK\$530, cannot be refunded. GAO will send your visa application materials to the Immigration Department of the HKSAR for review. It normally takes at least 6-8 weeks to process the application so please submit all the required documents to GAO in order not to delay the application. Once the application is approved, GAO will arrange to pick up the visa label and related documents. After the applicants have submitted the required academic documents to Registry and the documents are verified to the satisfaction of the University, GAO will send out the student visa.

For more information on student visa application, please visit the GAO website at https://www.eduhk.hk/gao/en/page_content.php?level=3&id=29. Should you have further queries or require any assistance in regards to the visa application, please contact GAO at (852) 2948 7654 or via email (stuvisa@eduhk.hk).

Admissions, Registrations and Academic Planning Section
The Registry
The Education University of Hong Kong

September 2024